

Minutes of the Pāpāmoa SLSC AGM For the meeting held on 28th July 2024

Meeting opened at 2.00pm

Present: Andrew Hitchfield, Jim Pearson, Mason Bollee, Ailsa Cowdrey, Matthew Billett, Dave Cowdrey, Jo Miller, Micheal Leach, Karyn Leach, Matt Davoren, Mathew Bowling, Radleigh Cairns, Jamie Mardon, Stephanie Mardon, Sue Matthews, Steve Matthews, Jack Bullock, Nikki Heatley, David Cox, Danielle Petricevich, Nicole Brown, Kathryn Stewart, Ryan Hohneck, Debbie Gillbanks, Phil Gillbanks, Shaun Smith
Minute Taker - Rebecca Silvester

Apologies: Jake Cowdrey, Marama Mateparae, Marg Cosgriff, Keith Miller, Naomi Davoren, Clare Pearson, John Woolley

Last Year's Minutes

Acceptance of last year's AGM minutes to be true and correct.

Moved: Matthew Billet

Seconded: Sue Matthews

2023 / 2024 Financial Report Director of Finance - Mat Bowling

We've had a good year from a financial point of view. We continue to invest in key areas and our membership continues to grow. Our sponsorship has held up well and we continue to attract good sponsors.

Bar sales and venue hire are down on last year, but our corporate function hire and weddings are still providing a good source of revenue and we're expecting a similar year moving forward in this area.

It's pleasing to see that less than 10% of our revenue is made up of charges to members and we want to try and keep that low.

Looking ahead we've had confirmation of the annual central government funding from SLSNZ. They have changed their funding model to be less administrative and based on volunteer lifeguard hours and needs.

Our building is our most valuable asset and we are keeping one eye on the future to ensure we look after this. We make a regular payment to the Surf Rescue Base Trust for ongoing and future maintenance. It's important to have this long-term safety net building up through a different entity to the club accounts.

Jim Pearson noted a key objective with our financial position is to lessen the impact on families and examples of where we have done this are subsidising junior surf, surf sport entry fees and lifeguard fees, uniforms and jackets etc. Jim is appreciative of the way this Board looks at the long-term viability of the club as well as lessening the financial burden on members. He believes that surf lifesaving is one of the most value for money organisations in NZ.

Jim noted that we have recently added heating to the building costing approx. \$30k. He stated that this had become important for our highly valued event hire users who we want to

keep coming back again and again. Another area of focus is ensuring high standards of Health and Safety, with a recent example of installing the steps by the deck outside.

Jim pointed out that the Board welcomes feedback - if anyone sees anything that needs attention to get in touch.

Acceptance of Financial Report as true and correct.

Moved – Matthew Billet

Carried forward - members

2023 / 2024 Annual Report

Chairpersons Report Board Chair – Jim Pearson

Once again we've had a great season. It was more of a "normal" summer compared to the previous two. We delivered on our mission to prevent death on our beach and there were no drownings between the flags.

When you look at the numbers, such as over ten thousand volunteer hours, it's clear that we can't do what we do without our volunteers. We also can't provide our service to the community without our sponsors and we encourage everyone to support our sponsors where possible.

We'd like to give a special thank you this year to the Vowles family who have contributed to the surf club over the last 7/8 years. Last year we were able to purchase a new rescue water craft (jet ski) thanks to their support.

Thank you to our staff Nikki, Steph, Rebecca, Jack and Jake who contribute to the overall success of the club with work that goes on tirelessly in the background.

Jim thanked his fellow Board members saying it is a pleasure to attend the Board meetings which are always productive with a focus on what's best for the club. Thank you to President Andrew Hitchfield. A lot of what Andrew does goes unnoticed and Jim is grateful to always have him there to consult and chat through things.

Thank you to Jo Miller who is stepping down from the Board this year. Jo has contributed so much to the club, not just at Board level, she gives back to all facets of lifesaving.

Jim closed by saying it's amazing how much of surf life saving functions on the back of volunteering in New Zealand. It's something to be very proud of as a country.

Lifeguarding Director of Lifeguarding – Matt Davoren

Once again we had a very successful year and no one died on our watch. Well done to the Patrol of the Year Delta. We've had a busy year with a lot of training and upskilling and many new lifeguards coming onboard. Thank you to the committee and our sponsors – we couldn't do this without you. We're looking forward to the year ahead.

Congratulations and thank you to Ryan Hohneck who has stepped up to be training coordinator for SARS (Search and Rescue Squad). Having someone like Ryan in this role will be amazing for the squad so we look forward to seeing where this goes in the future.

Surf Sports

Director of Surf Sports Jo Miller

It's been an amazing year across all our surf sports areas with our juniors doing so well at Eastern Regions and Oceans. It's great to see the numbers coming through from juniors into seniors, getting us back to where we've been in the past. Seeing our seniors go over to The Aussies and do so well was a highlight, and our strong masters team have also excelled. Thank you to the committee and our sponsors.

A special congratulations to Jack Bullock (Oceans coach) for the season. He delivered what he set out to through dedication and persistence. But it's not all about the medals, Jack and Jake Cowdrey (seniors coach) are producing fine young adults.

Junior Surf

Director of Junior Surf – Matthew Billett

Junior Surf has had a good season with the biggest number of members we've ever had. A lot more parents are getting involved in the committee and helping out on Sundays. Thanks to our volunteer lifeguards and coaches who help out every week – we couldn't do it without you. Junior Surf flows into Oceans and Seniors so it's great to have that pathway for our youngsters. A special mention to committee members Danielle Petricevich and Matthew Strange for all their hard work. Matthew is stepping down from the committee and we thank him for his time and efforts in ensuring Junior Surf is run in a safe and fun environment. We're also pleased to see some new faces coming through.

Health and Safety

Director of Health and Safety – Michael Leach

Thank you for everyone's continued efforts in this area. Together we will keep it going.

Acceptance of Annual Report as true and correct.

Moved – Matthew Billet

Carried forward - members

Constitution Amendment

Board member - Matthew Billet

All incorporated societies need to reregister by April 2026 under the new Incorporated Societies Act 2023.

SLSNZ provided us with a new draft template which we used as our base and included a few unique sections from our old constitution. One of the main changes has been to slightly reduce the previous six categories of member definitions to four - active members, associate members, life members, and social members (e.g. fundraising).

One change we've made was to how long Board members can serve on the Board. It was a maximum of 5 years, but we have removed that as didn't want to restrict ourselves. There is a limit of how long someone can be in the Chairperson position, which is 10 years.

Jim thanked Matthew for all his hard work on this. It was not a simple task and took time to work through.

Acceptance of Constitution Amendment required by two thirds of the members present.

Put forward – Matthew Billet
Resolved – all members

Election of Board and President

Six nominations for Board received:

Jim Pearson
Mathew Bowling
Matthew Davoren
Matthew Billett
Michael Leach
Marama Mateparea

One nomination for President received:

Andrew Hitchfield

No objections to these nominations so these were accepted as the Board members and President for the period 1/08/2024 - 31/07/2025.

General Business

Andrew Hitchfield stated that good governance comes from a quality Board and he commended Jim's leadership. Jim and the Board members actively live all the values of the club. We're in really good shape and we have the Surf Rescue Base Trust in place to protect us for the future.

Andrew thanked Ailsa Cowdrey who is stepping down from Chair of the Lifeguarding Committee after many years of service. Ailsa is leaving it in a great position with a good succession plan in place.

Jim noted that it's great to see the club growing not only in numbers but in the different things we are doing – for example the surf boat being relaunched and our masters and seniors enjoying time on the canoes. IRB racing is also starting to gain some traction again which is exciting to see.

Jim thanked Rebecca and all those involved for compiling the annual report again this year. Once again it is an excellent, highly professional summary of our year and what we do as an organisation, which is highly valuable for things like funding, grants, etc.

Jim also thanked our Life Members in attendance Matt Davoren, Dave Cowdrey, Ailsa Cowdrey, Steve Matthews, Sue Matthews and Shaun Smith for all that they have done for surf lifesaving over the years and their continued dedication.

Meeting closed at 2.44pm.